

NEBRASKA PARALEGAL ASSOCIATION

IN THIS ISSUE:

From the President.....	1
From the Editor	2
Leadership Development Committee Report	3
Letters to the Editor	3
Getting to Know Your Officers.....	4-5
Tech Tips	7
Member Spotlight	8
Weird Laws.....	10
Distance Membership Committee Report	10
District 1 Report.....	11
Public Relations Commit- tee Report	11
Practical Information for Every Day Life	12-13
VP Report	14
Membership Committee Report	14
New Members	14
Committee Corner	16
A Day in the Life of a Cor- porate Paralegal.....	18
Student Spotlight	20
NALA News.....	22
Comic Relief	22
Member News	23
Did You Know?.....	24
CLA Scholarship Commit- tee Report	25
New CP/ACPs	25
Amending Bylaws Com- mittee Report	25
Spring Seminar Flyer..	26



www.nebraskaparalegal.org

VOLUME MMXIII ISSUE 1

IN BRIEF

MARCH 2013

FROM THE PRESIDENT: KIM HANSEN



2013 is off to a rousing start for NePA, beginning with a new look for our newsletter and a new Official Publications Editor. Laurie Montag, CP was unable to continue as Editor and Amber Roberts, ACP stepped in and has helped to revitalize the look and content of the *In Brief*. I hope you enjoy the upgrade to our newsletter! Please feel free to send any feedback on the new design to Amber at amber.roberts@gavilon.com or to me at the email below.

Caryn Redding, CP has also energized our District 1 luncheons with a change in venue from the Ramada Plaza to Regency Marriott. Attendance has been high for both luncheons this year. Caryn is working to stream the March 27 luncheon live for members outside of the metro area and we're eagerly anticipating this rollout.

I am also pleased to announce that our membership totals are at 190 as of March 12, 2013. The Membership Committee, chaired by Vice President Laurie Vik, ACP, is discussing ideas to celebrate the addition of our 200th member. NePA first reached 200 members in 1995 but the association hasn't maintained that level for quite some time, and therefore, we are excited about the increase in membership and participation in our association. Be sure to encourage fellow paralegals and students to join if they are not already members; one of them just might be number 200!

Teresa Barnes, ACP and the Seminar Committee have put the finishing touches on the Spring Seminar to be held on Friday, April 19, 2013. Details on the seminar and registration information were sent via email on March 13, 2013. If you did not receive the flyer, please see pages 26 & 27 or contact Laurie Vik, ACP at laurie.vik@kiewit.com. Please make plans to attend as it is at NO COST to members.

The Membership Meeting will also be held on April 19. Active members will be voting on changes to NePA's Bylaws and other business to be brought before the membership. The proposed Bylaw changes should have arrived in your email on Tuesday, March 19, 2013. If you did not receive the email, please contact Laurie Vik, ACP at the email above. Amber Roberts, ACP and the Ad Hoc Committee of Loretta Phillips, Christina Koch, ACP and Rose Lulla, ACP have worked diligently to update the Bylaws and I applaud them for their efforts.

(continued on page 10)

FROM THE EDITOR: AMBER ROBERTS, ACP

Hello, and welcome to the new In Brief newsletter! As I'm sure you've noticed, we've got a new look to go with your new editor. I'm excited for this opportunity to put my stamp on this publication. I've got big shoes to fill and will be working hard to bring you the information you need to know along with some fun in between. You'll notice several new sections and some that we're bringing back from previous years. I'm particularly fond of Tech Tips (page 7) and hope that you get new information each issue to help you do your jobs easier and more effectively than ever before.

Some of you may be wondering who the heck I am and how I got started in NePA, and for those of you who already know me or really don't care for this type of information, please skip to Page 3 where we get into the much more interesting topics included in this issue. For those of you, like me, who will read anything, including the cereal box at breakfast, read on to find out all about me!

I started my paralegal journey about 5 years ago, although, at the time, I was unaware that what I was doing fit into the description of this profession. I got pulled into the legal department at Gavilon (ConAgra at the time) when a couple of other candidates didn't work out and they asked me if I'd like to apply for the position of Contract Administrator. I had always been intrigued by the legal profession but knew I didn't want to be a lawyer. This was the perfect fit to allow me to use my skills at editing, attention to detail and time-management to serve the internal customers at my work.

After about 6 months, I thought it might be nice to understand why I was putting certain provisions in contracts, so I enrolled at Metro Community College in the paralegal program. I received my Accelerated Certificate in May of 2010 and became a CP that fall. I joined NePA not long after but wasn't really active until I renewed in 2011 and indicated on my application that I was interested in joining a committee. Alison Barthel-Jacobson recruited me to the CLA/CP/ACP Scholarship committee soon after. I attended the luncheons and met all kinds of wonderful people. I went to the NALA convention this summer and I was hooked.

I earned my ACP in August of 2012 in Contract Administration/Contract Management and after being on one committee, what was one more....or two...well, now three, but who's counting? It has been a great journey so far and I'm looking forward to the coming year and all the important news we can bring you. And if anyone feels the desire to join a committee, I'd encourage you to contact the chair of that committee and volunteer; if you'd like to start with me, that would be even better! I'm currently taking any and all who have any experience writing, putting out newsletters (even if it was just for your 8th grade class) or just lots of enthusiasm and a willingness to help. Check out Committee Corner on Page 16 for information on other opportunities to become more involved in your association and build relationships.

As an association, we're growing each year and I'm excited to see how much better we can be in 2013.

LEADERSHIP DEVELOPMENT COMMITTEE REPORT

WORK IN PROGRESS!!!

Responding to the results of the 2012 member survey, the committee is hard at work developing a 6-hour, 1-day program using the talents of committee member Ronda Spence, ACP, who holds a Master's Degree in curriculum development. The working course title is Get R.E.A.L. With NePA, which is an acronym for Relationships + Equipping + Attitude = Leadership. Pending Board approval this summer, the target time frame for launching the inaugural class is Fall, 2013.



If you have any questions or suggestions for the committee's consideration, please contact Carla Larson, ACP at CLarson@remboltlawfirm.com or a committee member.

LETTERS TO THE EDITOR

Do you like what you've seen in this issue? Do you have questions or comments? Notice an error? Please let us know at:

Amber.Roberts@gavilon.com.

Future letters/comments may be added into this section.

KOLEY ■ JESSEN

A T T O R N E Y S

BRONZE SPONSOR

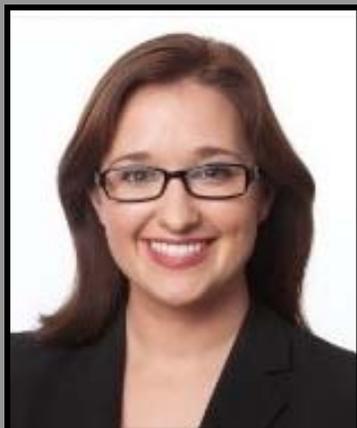
GETTING TO KNOW YOUR OFFICERS - MINDY WARE, ACP



Mindy is the current Secretary of NePA and has been working as a paralegal for over 16 years. She earned her Certified Paralegal designation in 2009 and her Advanced Certified Paralegal designation in Alternative Dispute Resolution in 2010. She received an Associate of Applied Science Degree in Paralegal Studies from Iowa Western Community College in 1996 and a Bachelor of Business Administration degree from Nebraska Wesleyan University in 2007. In 2010, Mindy joined UNeMed, the technology transfer office for the University of Nebraska Medical Center, as a patent paralegal. She also has paralegal experience in the areas of litigation, family law, probate and insurance law. Mindy is a member of NALA and NePA and previously served on the Seminar committee.

1. What made you run for office? *I was asked by one of the Board members to run after being recommended by a person I had worked with on the Seminar Committee. I had not really given it much thought prior to that, but thought it would be a good opportunity to become more involved and network with more people.*
2. What one piece of advice would you like to pass on to the next generation? *The saying, "it's not what you know, it's who you know" is so true. I have made connections with people since I started in this career field over 16 years ago and you will be amazed how those people come in handy years down the road. If you leave a good impression with that connection, it can help you more than you could ever believe.*
3. What was/is your favorite job and why? *My favorite job was working for a family law attorney. That area of law is my favorite mostly because it is always something new and different. (Always some new drama) A particular attorney that I worked for was very good about letting me take a lot of responsibility and often had me accompany him to depositions, off-site client meetings and I even got to sit at the table in the courtroom for one particular case. Something that was mostly never done in this court at the time. I enjoyed having the responsibility and taking ownership in a case. However, in my current job(s) I haven't had to bill time in over 10 years, so that is somewhat of a trade-off for less exciting work, but also a bonus!*
4. What is your history with NePA? *I have been a member of NePA since 2009 (I think). I served on the Seminar Committee twice and am now in my second term as Secretary.*
5. How did you get started in the Paralegal field? *I went to a two-year college after high school to get my paralegal degree. My grandfather was an attorney and that was my interest for as long as I can remember. My parents couldn't afford to send me to college, so I opted to get my paralegal degree at a community college and go from there. After working as a paralegal, I realized that I preferred that as opposed to being an attorney. I think my personality fits better in this position and I get to go home at night and on the weekends and leave my job at work, which is something not many attorneys can say.*

GETTING TO KNOW YOUR OFFICERS - ANNA PALMER, ACP



Anna is the current Treasurer of NePA and works in the Union Pacific law department as a real estate paralegal. Her primary responsibilities include drafting real estate transaction agreements. She attended College of St. Mary where she was the President of the Paralegal Association and received a bachelor's degree in Paralegal Studies. Anna earned her Certified Paralegal designation in 2009 and her Advanced Certified Paralegal designation in 2010 in Business Organizations—Incorporated Entities. She previously worked as a corporate paralegal within the Business Practice Group at Lamson, Dugan and Murray.

- 1. What made you run for office?** *I have been a member of NEPA for nine years and felt that my attendance at the monthly meetings was not reflective of my enthusiasm for this organization. I wanted to be more involved! I also love numbers and believed the Treasurer position to be a good opportunity to advance my skills.*
- 2. What one piece of advice would you like to pass on to the next generation?** *I know many baby boomers that have no problem working 10-hour days, every day. The next generation will need a strong work ethic in order to succeed in today's workforce.*
- 3. What was/is your favorite job and why?** *I was a Certified Nursing Assistant at a nursing home during high school. That job will always be my favorite because it shaped me into who I am today. Assisting the elderly was a humbling experience and helped me gain new perspectives on life.*
- 4. What is your history with NePA?** *I joined NEPA in 2004. A few years later, I had enough courage to take the two-day paralegal certification exam. One year later, I completed my advanced certification. I am thankful for NEPA's support and the resources that the association has provided me and other paralegals.*
- 5. How did you get started in the Paralegal field?** *I completed the four-year paralegal program at College of St. Mary. During college, I was a runner at McGrath North which gave me experience at a law firm. I received my first "paralegal" job at Lamson, Dugan and Murray.*



Omaha World-Herald

Ⓜ Article Archive

LAST 30 DAYS Searching the last 30 days is free

LAST 12 MONTHS Searching the last 12 months is free for 7-day subscribers

BACK TO 1984 Searching back to 1984 is free and unlimited. There is a fee for complete articles retrieved from the Omaha World-Herald Archive.

Ⓜ Historical Archives (1886-Present)

Now available online at www.OWHstore.com

Ⓜ Research

Our staff can research our article and photo archive on any subject upon request. Copies of articles are \$7.00 for the first article and \$2.00 for each additional article.

Phone: 402-444-1014

Email: owhstore@owh.com

Online: www.OWHstore.com

Hours: 8:30 a.m. to 4:00 p.m., Monday-Friday

1314 Douglas Street Suite 700

Omaha, NE 68102

Ⓜ Legal Notices

Email: legals@owh.com

Phone: (402) 444-3130 • Toll Free: (800) 694-5455 ext. 3130

Fax: (402) 444-1299 • Toll Free Fax: (800) 792-1199



A Berkshire Hathaway Company

TECH TIPS

Teaching the Teacher

BY: Amber Roberts, ACP



I consider myself quite savvy when it comes to technology and always excited to learn new things. I pick up on programs quickly and never have much trouble; I'm even the go-to person in my department for all computer-related issues. When I was at the NALA Convention this summer, however, I was surprised when I attended the Member Exchange Presentation called *Beyond the Basics: Microsoft Office Tricks for Legal Professionals*. Carla Haney, ACP and Sara Youngers, ACP put on a great presentation that taught me that all I thought I knew was just the tip of the iceberg when it came to the programs I was using nearly every day!

Whether you are a fan of Microsoft Office products or not, it's hard to debate that Microsoft does at least one thing really well....their programs all integrate with each other to enhance functionality. You can insert tables and charts from Excel into Word and Powerpoint, create tasks in Outlook and attach documents from any of the other programs for reference, or even link back to another program in the case of OneNote. Probably the best thing I learned at the conference, however, was that OneNote existed.

For those of you who are unaware of OneNote, let me tell you what it does. OneNote is an electronic notebook, but not just one. You can have multiple notebooks and as many pages in each notebook as you can type. A few great features of this program are that you can create tasks directly in OneNote that will show up in Outlook. You can set reminders and do all other things you would normally do with tasks, except you can do it immediately after you type the note to yourself and then pull all outstanding tasks up at any time. You can take a meeting notice in Outlook and create a space for notes with one click. You can create tables for quickly organizing data simply by tabbing over once when typing. You can do screen prints and pull out just the relevant information to include in OneNote and then add notes right next to the clipping. OneNote will track where the clipping came from in case you need to see the entire reference. You can also attach full documents in OneNote or just links to them from anywhere on your computer or network. You can attach just the icon or actually pull the text of the document and have that show up on the note page. This is perfect for projects that require you to reference multiple documents, websites and other information. Another added bonus is that you can share notebooks so they can become collaborative tools for use by project teams to store things in one central location and password protect pages so only you or a group of people can access them.

The best feature in my opinion, however, and what really makes this program stand out is the search capability. Regular notebooks become useless more often than not because we take a note and then spend an hour, or more, trying to find it later. What if you could type in the topic name or the date or any part of what was discussed and pull that note back up in seconds? All of a sudden you can answer questions faster and pull real examples. OneNote allows you to do this and will even OCR text found in clippings or pictures that you insert.

After the NALA Conference, I came back to the office and asked my IT department if they'd ever heard of OneNote and if it would be possible for me to get it on my computer. I was shocked to find out that it was available to everyone in the company as it was part of the standard Office package we purchased; IT just didn't automatically install it on the computers. It took less than a minute and a couple clicks of a button to get me started. My advice,...ask yourself what this and other programs can do for you to help your efficiency and effectiveness in the office...and then ask IT how to get them today.

MEMBER SPOTLIGHT - LAURIE MONTAG, CP

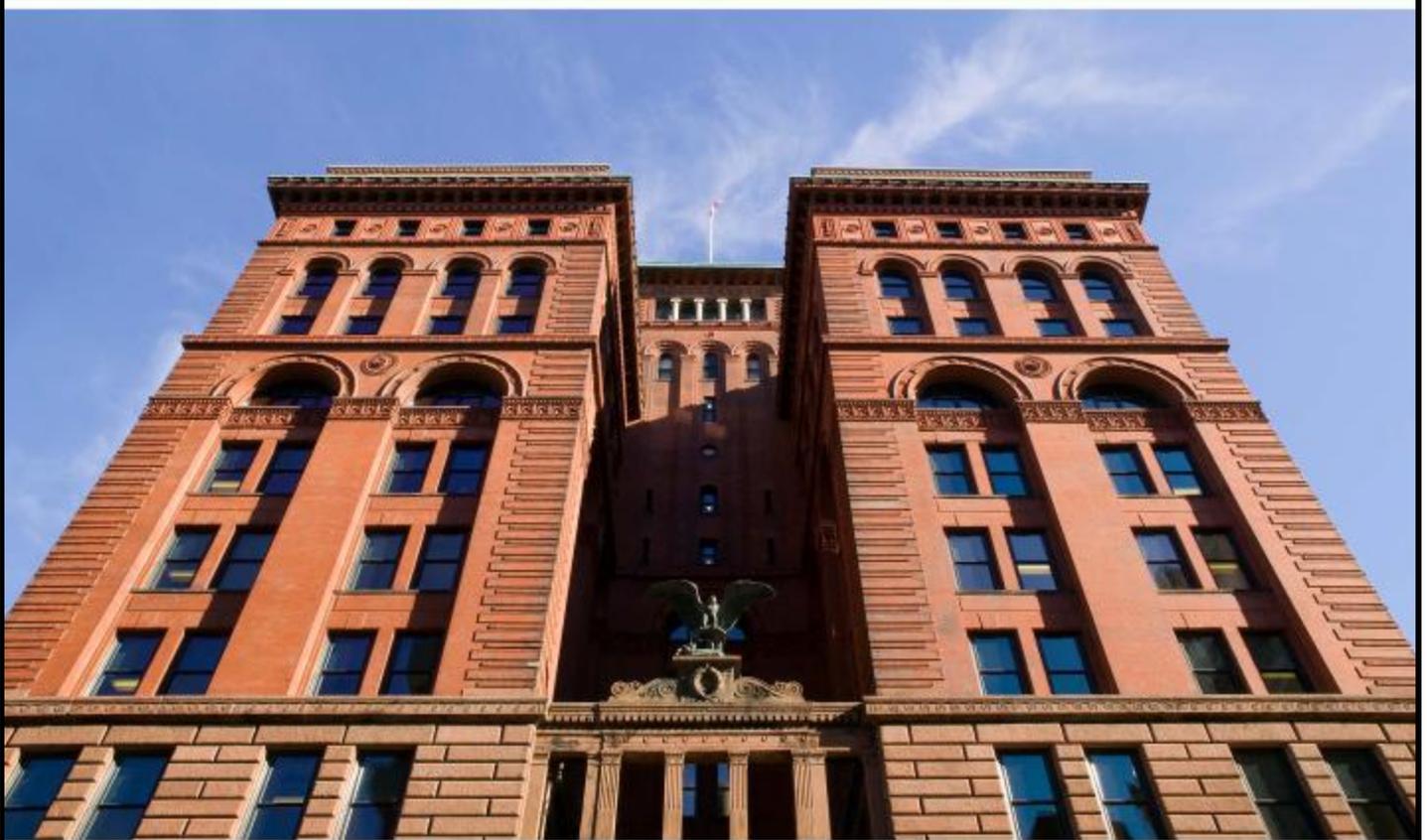


Laurie Montag is a Certified Paralegal in the Lincoln office of Cline Williams Wright Johnson and Oldfather, L.L.P., where she has worked in litigation, probate, and tax since 2004. She holds a B.S. in Business Administration from the University of Nebraska - Lincoln, and subsequently earned an associate degree in Paralegal Studies from Hamilton College (now Kaplan University) in Lincoln. Laurie is a member of NALA and NePA, and served as Director of District 2 for the 2010-2012 fiscal years. She is currently the chair of the Ad Hoc Sponsorship Committee and continues to serve on the Seminar Committee. Laurie is married to Harry Montag, and they will celebrate their 35th wedding anniversary in April. They have two adult children, Ben and Samantha, one daughter-in-law, Stephanie, and a geriatric Abyssinian cat named Malachi, who has mesmerizing green eyes. Aside from NePA, Laurie is active in the Benevolent and Protective Order of Elks.

IN THEIR OWN WORDS

1. **What is your secret talent?** *I am very talented at avoiding housework, but I'm not sure it's a secret from my family!*
2. **What are your hobbies?** *I enjoy reading, counted cross-stitch (although I haven't done it for a while), wasting time playing games on my smart phone (which is probably time I should put into the first two hobbies), and participating in community events. I am trying to learn to enjoy working out a couple times a week, but it just seems like drudgery to me!*
3. **What was/is your favorite job and why?** *I loved being a mom, although I did not love everything about parenthood! I looked at it as a parent's one real opportunity to have an impact on the future (although there were certainly days when my perspective was a bit jaundiced). I was fortunate that I did not have to work to make ends meet, although I did have a part-time job of some kind most years. I prepared taxes for many years, and enjoyed that. I was a lunchroom cashier in a middle school for several years, and I enjoyed that. I cooked for a day care for several years, and I enjoyed that also. I have found that, when a job becomes pure drudgery and you find yourself hating to go to work in the morning, it's probably time to consider something different.*
4. **What is your favorite thing about yourself?** *I am generally an optimist, and I try to smile a lot. I think it's something we all need to do!*
5. **What one piece of advice would you like to pass on to the next generation?** *Don't sweat the small stuff – choose your battles wisely – and accept the fact that you won't win all the time.*

**KUTAK
ROCK** LLP
WWW.KUTAKROCK.COM



1650 Farnam Street | Omaha, Nebraska 68102 | 402.346.6000

Atlanta • Chicago • Denver • Fayetteville
Irvine • Kansas City • Little Rock • Los Angeles
Minneapolis • Oklahoma City • Omaha • Philadelphia
Richmond • Scottsdale • Washington, D.C. • Wichita

Business & Corporate

Litigation

Public Finance

Real Estate

PLATINUM SPONSOR

WEIRD LAWS!!!!

NEBRASKA:

Sneezing or burping is illegal during a church service in Omaha.

It is illegal to go whale fishing.

IOWA:

A man with a moustache may never kiss a woman in public.

Horses are forbidden to eat fire hydrants in Marshalltown.

Disclaimer: these laws were pulled from www.dumblaws.com and have not been verified in any manner.

DISTANCE MEMBERSHIP COMMITTEE REPORT

The Committee is fervently working to bring livestream to the next District 1 luncheon. We have tested, again and again, and believe we should be ready for the March luncheon.

For those who may not be familiar with livestreaming, it is just as it sounds. The committee endeavors to stream video feeds live to members and future members who work too far away to attend a regular luncheon, meeting, and/or seminar. However, it is not intended to be used by members who work within a certain radius. We have presented a plan to the Board of Directors and are planning on offering a new membership category in the fall for those who meet the criteria. Keep a look out on Facebook, our website and the *In Brief* for more details!



FROM THE PRESIDENT (CONT.)

Other educational opportunities include the NALA Convention in Portland, OR from July 10-12, 2013 and the Fall Seminar on September 19 & 20, 2013 at the DC Centre in Omaha.

I encourage all members to participate in NePA by attending luncheons, seminars and joining a committee if not already part of one. If you would like to join a committee or have any questions or comments concerning the association, please call me at 402-444-1725 or send an email to khansen@nebraskaparalegal.org.

I look forward to seeing you at various NePA events this Spring!

DISTRICT 1 DIRECTOR—CARYN REDDING, CP



Is everyone as ready for spring as I am? These last few days of warm weather really make me excited that winter is almost over and spring is near! Please see below for updates and thank you for allowing me to be your District 1 Director. It certainly has been a learning curve, but I am enjoying my time and have been able to get to know so many great members.

The first District 1 luncheon of 2013 was held on January 23rd. We were pleased to be at a new location, the Omaha Marriott in Regency. Richard Jeffries of Cline, Williams spoke on Adobe Acrobat. We had a wonderful turnout of 61 people. Staying true to my commitment to get more members involved in committees, we heard from the Student Services Committee.

The February luncheon was held on the 27th. John Rogers spoke on the Fair Debt Collection Practices Act. This was well attended too with 60 people. The Website, Student Scholarship, and Public Relations Committees were highlighted this month. Sally Bisson, Director of Paralegal Studies at the College of St. Mary's, attended the luncheon along with 7 student paralegals. Thank you Sally for your support of NePA and educating the next generation of paralegals.

The March 27th luncheon is just around the corner and our speaker will be Michelle Zych from the Women's Fund of Omaha. This is a non-profit organization committed to improving the lives of women and girls in the Omaha area by examining issues, conducting research, and providing support for initiatives. More committees will be highlighted along with new and exciting announcements. I hope we have another wonderful turnout.

PUBLIC RELATIONS COMMITTEE REPORT

The Law Day Committee had its "kick off" meeting on January 15th. We enjoyed lunch while reviewing the brochure, timeline and school contacts. The latter part of January was busy as we contacted our list of schools in the Omaha and surrounding areas and followed up by sending the poster contest information to encourage as many schools to participate as possible. In March and April we will follow up to collect the posters. Judging will be done this year by the attorneys in the legal department at West Corporation.



The Law Day luncheon will be held at a new location, the Omaha Marriott, on May 1st. NePA Board members and the Law Day Committee will share a table at the luncheon courtesy of NePA. The prizes for the students were increased this year. 1st prize is \$100 plus a family membership to the Joslyn Art Museum. 2nd prize is \$75.00 and 3rd prize is \$50.00.

Nicole Day, CP, from the Douglas County Attorney's Office, will represent NePA at the Law Day head table and will present the student awards assisted by Tom Tilden, ACP, Law Day Committee Chair. NePA appreciates the opportunity to participate in the Omaha Bar Association's Law Day Poster Contest and looks forward to this event each year.

PRACTICAL INFORMATION FOR EVERY DAY LIFE - LORI FROISTAD, ACP

The partners of Koenig| Dunne Divorce Law, PC, LLO, Susan Ann Koenig and Angela Dunne, have each been contributing their wit, wisdom, advice and personal experiences to a blog for more than a year. They have developed quite a following and have received very positive feedback.

Both are accomplished career women. Each of them has two children. Both have been married and divorced. Susan supported her second husband through many years of fighting cancer before he passed away in 2011 and has now successfully embarked on her second career as a certified executive life coach. Because of the twenty-year age span between these two women, content of the blog is richer by being able to address perspectives from different stages of life and changing times. With this wealth of education, business and life experience to draw from, each of them contributes her own unique insight on issues that arise during the divorce process and also in co-parenting by separated parents. A person does not need to be going through a divorce or be in a co-parenting situation, however, in order to benefit from and enjoy this blog.

The following is the most recent entry by Angela Dunne posted on February 21, 2013.

***CREATING CONTROL***

Last week at lunch, the waitress inadvertently dumped a cup of marinara sauce all over my suit. I didn't move while she went to collect a towel to help me wipe it off. I didn't yell at her. It was an accident. She was flustered and upset and scrambling to offer reimbursement of my dry cleaning bill. I just smiled and thanked her for helping me get cleaned up and said "no worries at all." The gentleman I was with said to me "You have amazing control."

I often hear clients bemoaning the other side seemingly having the "upper hand." "Why do they have all of the control?" "Why do they get away with anything they want?" "Why don't the rules apply to them?"

PRACTICAL INFORMATION (CONT.)

Control and perceptions of control constantly operate in the legal world, and let's be honest, in just about every aspect of our lives: in parenting, in relationships with loved ones, at work – who has control is an ever-present and dynamic question. In divorce, the feeling of not being in control of your life may be so prominent that it leads to anxiety and depression.

Most people going through divorce have never stepped foot inside a courtroom. They have no previous experience with attorneys, a judge or legal jargon. It is scary. People feel like they cannot regain control of their life until the final agreements are either ordered by the judge or agreed to by the parties. And that can take months.

I confess to being a bit of a control person myself. My planning tendencies and abilities could probably win me an award if such a thing existed. I feel happier and more stable when I have a plan, or said another way, when I feel like I am in control of what will happen to me or my life in the near future. I detest the feeling of being in a mental fog or feeling like someone, other than me, has control over what will happen in my life.

And it is precisely in this fog, nearly guaranteed for anyone going through divorce, that we will use it as an excuse for our own bad behavior. We don't have control anyway, so we:

- *will not provide financial documentation as requested because my spouse has not provided his or hers in a timely manner.*
- *will not be flexible with a parenting time adjustment, because the other parent wasn't flexible with me.*
- *will not pay a court-ordered obligation for alimony because my spouse didn't retrieve their belongings when they were supposed to.*

People incorrectly assume that when the other party is not complying with the rules or deadlines set within the legal system, this means they somehow have more control in the process. It isn't true. In fact, the options for both parties remain equal throughout the process. You can comply or not.

The truth is, we always have control over our own behavior. We can control how we react to the other party not meeting a deadline. We can control whether we act with integrity throughout all parts of the process, despite (or even in contrast to) what the other side is doing. Once you see this, you will surely be positioned to take control.

Angela Dunne

What will you take control of during this time, regardless of the behavior of others?

If you found the content of this blog to be interesting and thought provoking, I invite you to also review the past blog entries and subscribe to the blog on a regular basis. The blog is located at <http://nebraskadivorce.typepad.com/doing-divorce/>.

VICE PRESIDENT'S AND MEMBERSHIP COMMITTEE REPORTS - LAURIE VIK, ACP



NePA currently has six Honorary Members as part of its membership. The Honorary Members are reviewed by the Board of Directors every two years. We are proud to have the following as NePA Honorary Members: Sally B. Bisson, J.D. (College of Saint Mary); Virginia Koerselman Newman, J.D.; Connie Kretchmer, ACP; Karla Rupiper, J.D.; Josephine (Jo) Walsh Wandel (Metropolitan Community College); and Catherine Dunn Whittinghill (Metropolitan Community College);

NePA will soon reach 200 members, as mentioned in President Kim Hansen's article. The Membership Committee is open to suggestions from the membership as to how we can memorialize that 200th member. If you have ideas you would like to share, please submit them to a member of the Membership Committee.

WELCOME NEW MEMBERS!!!!

Jennifer Niemier - Active
Geneice Wilcher - Active
Jane Keitges - Active
Ashley Line - Active
Tracy Adams - Active
Anna Arnold - Student
Jessica Fleming - Student
Cynthia Ristau - Student
Elizabeth Brewer - Student
Sarah Gigitashvili - Student
Cindy Driscoll - Student
Jessica Classen - Student
Jill Lorkovic - Student
Jennifer Clark - Student
Melody Ell - Associate



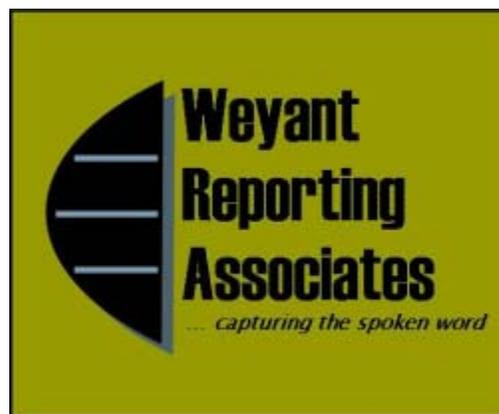
**Gross
& Welch** P.C., L.L.O.
Attorneys at Law • Est. 1927

BRONZE SPONSOR



the science of innovation

BRONZE SPONSOR



BRONZE SPONSOR



FRASERSTRYKER[®]
Attorneys at law, since 1898

BRONZE
SPONSOR

COMMITTEE CORNER

In this section we'll spotlight a couple committees each month so that those who have any experience in those areas or who find the activities interesting will perhaps be motivated to send the email or make the call to the committee chair to join. We're always happy to have more people than less on committees and depending on your circumstances, some are better fits than others.



SCHOLARSHIP - CLA

This committee might be for you if:

- You don't have a lot of extra time
- You prefer to meet via email and not in person
- You like to make people happy by giving scholarship money away

This committee is responsible for advertising to the membership the availability of the CLA/CP/ACP scholarship that NePA offers to its active members, making suggested changes to the application process, and recommending a winner each year. All, or at least a majority, of the work is done through email and is less time consuming than some other committees. Chris Shrader, CP, is the current Chair of the committee and can be reached at 402-965-7170 or crshrader@west.com. If you are considering applying for the scholarship, the application process doesn't take more than an hour or two and you get so much back in return for your efforts. **Interested scholarship applicants should consider applying today! The application deadline is August 1st.**



WEBSITE COMMITTEE

This committee might be for you if:

- You have a few hours a month to devote to the committee
- You like computers and browsing the internet for hours at a time
- You like helping create beautiful yet functional things

This committee is responsible for the upkeep and maintenance of NePA's website. This includes adding events to the calendar and job postings as they come in. The committee is also working on a redesign of the website at the moment, so it is a great time to get in on the ground level with new ideas, especially if you have a design, marketing, or computer background. Nicole Day, CP, is the current Website Administrator and can be reached at Nicole.Day@douglascounty-ne.gov.



In a world
of *e*mail
and *e*business,
we're *e*service



Place orders, track projects, create and file documents, access state websites and statutes, review your Service of Process history – 24/7. Receive reports and filings via email – instantly.

With all the speed and efficiency that our specialized technology makes possible, we have not overlooked what our clients rely on: our personal attention and customized service.

Log on today or better yet, call us today to speak with a state-of-the-art customer service representative.

★ **Corporate Document Filing & Retrieval**

★ **Registered Agent Services**

★ **UCC Searches & Filings**

★ **Nationwide**



800-345-4647
www.capitolservices.com



A DAY IN THE LIFE OF A CORPORATE PARALEGAL - AMBER ROBERTS, ACP

7:00 AM - Haul myself out of bed and feed my 2-year-old.

7:30 AM - Negotiate with the 2-year-old on choice of wardrobe for the day (explain why stripes and flowers are not a good combination).

8:00 AM - Wrangle the 2-year-old into the car seat and explain why mommy will need a lawyer after going to jail if the 2-year-old tries to escape.

8:30 AM - Get to work and plead with my computer to behave today.

9:00 AM - Contemplate the first murder of the day... the computer survives, but just barely.

9:30 AM - Answer emails ranging from requests for information on corporate entities to drafts of executive summaries for contracts which need to go through the approval process.

11:30 AM - Convince my computer that it isn't time for lunch yet and it needs to work for at least another 30 minutes before it needs to reboot.

11:35 AM - Give up and reboot my computer. Head to lunch while waiting for it to restart.

12:30 PM - Continue working on a project to clean up the Real Estate files for the company. Try to figure out why files for Minnesota are in with files for Texas.

2:30 PM - Contemplate the 2nd murder of the day... the phone survives, but only because someone from IT walked by right as I was about to beat it.

2:45 PM - Take a walk and several deep breaths. Avoid the cookies sitting out around the office....even though I REALLY want one!

2:55 PM - Call outside counsel to confirm status of draft documents to purchase assets from a counterparty. Discuss several key provisions the company would like to include.

3:30 PM - Prepare documents for equity injection into an international subsidiary.

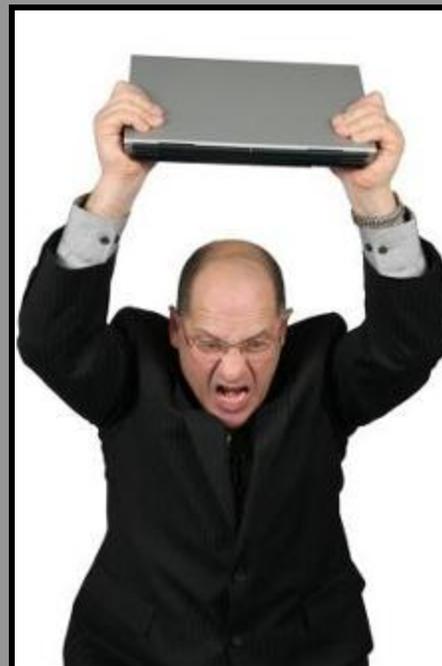
4:30 PM - Continue work on a training manual for international entities on how to handle equity injections, change of directors, annual filing requirements with local authorities, etc.

5:15 PM - Contemplate the final murder of the day... the copier survives, but only because I decide it's time to go home for the day.

5:30 PM - Negotiate with 2-year-old to put her coat on and get in the car (explain why it is too cold to run around outside).

7:00 PM - Relax with the family after eating dinner.

8:00 PM - Final negotiation of the day...only 3 books read before bed instead of 5.





Our services include:

Paper Discovery

- Copying
- Printing
- Binding
- Bates Labeling
- Trial Exhibit Boards
- Scanning

Electronic Discovery

Online Review Tools: iConect, Relativity

Sam DelSenno (402) 210-9990
sam.delsenno@omaha-legal.com

Nathan Dyke (402) 306-4045
nathan.dyke@omaha-legal.com

STUDENT SPOTLIGHT - AMY YOUNG



Amy Young is in the legal studies program at Metropolitan Community College and set to graduate this May. She worked in healthcare for 12 years and previously took classes in nursing and accounting before finding her calling as a paralegal. As part of her studies, Amy interned with Marti English of English Law Office who specializes in insurance subrogation and compliance. She is currently interning in the legal department at The Gavilon Group, LLC which is a commodities trading firm. Amy is helping with their document management system, Sharepoint, and getting broad exposure to contracts and general corporate experience. In her spare time she likes to spend time outdoors with her husband, Bill, and play sports with her three children, Jaiden, Frankie and Ava.

IN THEIR OWN WORDS

1. What interests you about the paralegal field?

There is always something new to learn and there are many different areas of interest.

2. What is your secret talent?

I'm pretty good at redecorating/redesigning. My husband is not a fan of the fact that I come up with different ideas as often as I do.

3. What are you looking for in an employer and where would you like to work after graduating?

I would like an employer who will allow me to utilize what I've learned in the legal studies program and will help me continue to grow in the legal field. I have taken classes in business law, insurance law, estate planning, and employment law. It would be nice to do something I am somewhat familiar with, but I also enjoy learning new things.

4. What made you join NePA as a student member?

Caryn Redding came and spoke to one of my classes. Prior to my internships, I didn't have any experience or networking in the legal field. I saw it as an opportunity to learn more about the field and meet other paralegals.

5. What advice would you give to those looking to go to school for paralegal studies?

The law is more complex than most people think but it is very interesting and intriguing.

6. Do you plan to take the CP exam once you graduate and if yes, what do you hope to gain from it?

Yes. My hope for the CP exam is to help me refresh the things I have learned during the legal studies program from beginning to end.

\$1,000 STUDENT SCHOLARSHIP

APPLICANTS MUST BE NEBRASKA
RESIDENTS ADMITTED AND ACCEPTED IN A
PARALEGAL PROGRAM AT AN ACCREDITED
UNIVERSITY, COLLEGE, COMMUNITY
COLLEGE OR BUSINESS COLLEGE LOCATED
IN NEBRASKA

APPLICATION DEADLINE IS
APRIL 1, 2013

APPLICANTS NEED NOT BE MEMBERS OF NEPA AT THE TIME
OF APPLICATION; HOWEVER, MEMBERSHIP IS ENCOURAGED.

SELECTION OF SCHOLARSHIP RECIPIENTS SHALL BE MADE
WITHOUT REGARD TO RACE, COLOR, CREED, SEX, AGE,
NATIONAL ORIGIN OR MARITAL STATUS.

FOR MORE INFORMATION ON ELIGIBILITY
REQUIREMENTS AND APPLICATION
PROCEDURES:

[HTTP://WWW.NEBRASKAPARALEGAL.ORG/EDUCATION_SCHOLAR
SHIP.ASPX](http://www.nebraskaparalegal.org/Education_Scholarship.aspx)



QUESTIONS?

CONTACT: NEPASTUDENTSCHOLARSHIP@YAHOO.COM OR
CALL 402 590-2008

NALA NEWS - CARLA LARSON, ACP

2013 NALA Annual Awards Nominations



NALA is currently accepting nominations for the following awards. These tributes are a tangible way for a professional association to express esteem for its members who excel and inspire excellence in others. Please note the upcoming nomination deadline dates:

APRIL 15, 2013:

Founders' Award – NALA's highest award recognizing extraordinary contributions which have affected the paralegal profession for a significant period of time.

President's Award – exclusively for NALA members, recognizing achievements in the growth and development of the profession. Recipients must be members for at least two years and have at least five years of experience as a paralegal.

MAY 1, 2013:

NALA Affiliated Associations Awards recognize both affiliates and individual members for service and outstanding contributions. These awards include:

National Affiliated Associations Achievement Award – honoring an affiliated association or individual affiliate member who has had an enduring national impact on the profession.

Affiliate Awards – for general recognition of resolute service and valuable contributions to the members' affiliated associations.

Nomination forms are available at www.nala.org, from the link contained within the February 20, 2013 NALA News e-mail, or you can contact me at clarson@remboltlawfirm.com.

COMIC RELIEF

A secretary, a paralegal, and a partner in a big law firm are walking through a park on their way to lunch when they find an antique oil lamp. They rub it and a Genie comes out in a puff of smoke. The Genie says, "I usually only grant three wishes, so I'll give each of you just one."

"Me first! Me first!" says the secretary. "I want to be in the Bahamas, driving a speedboat, without a care in the world." Poof! She's gone.

"Me next! Me next!" says the paralegal. "I want to be in Hawaii, relaxing on the beach with my personal masseuse, an endless supply of pina coladas and the love of my life." Poof! He's gone.

"You're next," the Genie says to the partner. The partner says, "I want those two back in the office right after lunch."

Disclaimer: This joke has been pulled from <http://www.jokebuddha.com/Paralegal/recent#ixzz2MCyND2nJ> and is intended for entertainment purposes only.

MEMBER NEWS - LORETTA PHILLIPS



NePA member competes at the Westminster Kennel Club Dog Show

NePA Parliamentarian, Loretta Phillips, has a non-legal side --- that comes with four paws! Since the 1990's, Loretta has been competing in American Kennel Club Dog Shows all over the United States with her purebred dogs. To date, she has five AKC Champion Boxers and two AKC Grand Champion Boston Terriers to show for her years of commitment. It has always been a dream of Loretta's to qualify for, and compete in, the biggest dog show on earth -- the Westminster Kennel Club Dog Show in New York City. This year, her dream came true as she took her multi-award winning Boston Terrier, Grand Champion Bronze "Victory Taylor Made For Back Nine" (a/k/a Taylor), to the Big Apple!

Though the girls did not snag the big prize, Taylor made her owner proud by making the first cut in one of the host competitions and was a big winner in the eyes of her local Boston Terrier Club just for being a part of this prestigious event. This year, Taylor & Loretta have also qualified for the Boston Terrier of the Year Competition sponsored by the Boston Terrier Club of America which will be held in Chicago, Illinois in May. Of Taylor, Loretta had the following to say: "Taylor is that show dog of a lifetime and I couldn't be more proud of her accomplishments --- but at the end of the day when she is all curled up in my lap, her unconditional love is the real award that matters most of all."



eDiscovery Outlook

IN THIS ISSUE

February 2013

[\[FREE eBook\] LIVE from LegalTech NY: Key tips, highlights, and summaries from LTNy sessions](#)

[10 Tips to Achieve Proportionality in eDiscovery Productions](#)

[13 Keys to Success for Using Predictive Coding in a Government Investigation](#)

[eDiscovery In The News and On the Web](#)

D4 has a free eBook available at the below link summarizing Legal-Tech NY along with several articles which may be of interest.

<http://s43485157.t.en25.com/e/es.aspx?s=43485157&e=1752&elq=1be84407b2d443239e32d4ba167d2d4a>

DID YOU KNOW?

FUN FACTS ABOUT NEBRASKA:

- Spam (canned meat) is produced in Fremont.
- Nebraska is the birthplace of the Reuben sandwich.
- The Lied Jungle located in Omaha is the world's largest indoor rain forest.
- The Naval Ammunition Depot located in Hastings was the largest U.S. ammunition plant providing 40% of WWII's ammunition.
- Nebraska has more miles of river than any other state.
- The 911 system of emergency communications, now used nationwide, was developed and first used in Lincoln, Nebraska.



Disclaimer: This information was pulled from <http://www.50states.com/facts/nebraska.htm> and has not been verified. It is intended for entertainment purposes only.

Omaha Depositions

Matheson, Taulborg, Denney and Schleife

800-397-9669

BRONZE SPONSOR

BAIRD HOLM^{LLP}

ATTORNEYS AT LAW

BRONZE SPONSOR

CLA/CP/ACP SCHOLARSHIP COMMITTEE REPORT

The Committee is actively brainstorming regular reminders to the membership to encourage our Active NePA members to apply for the CLA/CP/ACP Scholarship. The application deadline is August 1, 2013 so don't delay! Further details can be found on the NePA website.



CONGRATULATIONS TO OUR NEWEST CPs and ACPs:

Nicole Day, CP



AD HOC AMENDMENT OF BYLAWS AND STANDING RULES COMMITTEE REPORT

The Committee has been hard at work drafting amendments to the Bylaws and Standing Rules. In particular, we've focused on making changes in order to accommodate a new Distance membership category, working in tandem with Caryn Redding and the Distance Membership Committee. We've also updated information and procedures that have changed over time for various reasons and confirmed that all information regarding NALA which is referenced in the Bylaws and Standing Rules is still accurate. The amendments to the Bylaws were approved by the board of directors on March 12th and will be submitted to the membership for a vote at the Spring Seminar and Meeting on April 19th.



**NEBRASKA PARALEGAL
ASSOCIATION**

**MID -YEAR MEETING
AND SPRING SEMINAR**

**APRIL 19, 2013
EUGENE MAHONEY STATE PARK**



SPONSORED IN PART BY:

**KUTAK ROCK LLP
OMAHA LEGAL SERVICES, INC.
OMAHA WORLD-HERALD COMPANY**

D4

**CAPITOL SERVICES, INC.
BAIRD HOLM LLP
FRASER STRYKER PC LLO
GROSS & WELCH, PC, LLO
KOLEY JESSEN ATTORNEYS
MATHESON-TAULBORG-DENNY-SCHLEIFE,
COURT REPORTERS
UNEMED CORPORATION
WEYANT REPORTING**

**NEBRASKA PARALEGAL
ASSOCIATION**

**P.O. BOX 24943
OMAHA, NE 68124**

WWW.NEBRASKAPARALEGAL.ORG

AGENDA

8:00—8:30	Registration
8:30—8:45	Welcome & Announcements
8:45—10:00	" <i>Jury Decision Making in Age Discrimination</i> " Professor Richard Wiener —Director of the Law and Psychology Program, University of Nebraska at Lincoln
10:00—10:15	Break
10:15—11:30	" <i>Motor Vehicle Crash Investigation and Reconstruction</i> " Pedram Nabegh, Nebraska State Trooper #314
11:30—12:00	Membership Meeting
12:00—1:30	Lunch
1:30—2:45	" <i>Revised Article 9 2010 Amendments</i> " Greg Freeman Capitol Services
2:45—3:00	Break
3:00—4:15	" <i>Americans with Disabilities Act</i> " Scott S. Moore, Esq. Baird Holm
4:15—4:30	Closing Remarks & Door Prizes



This Seminar meets the requirements of the Certifying Board for Legal Assistants of the National Association of Legal Assistants for continuing legal assistant education credit required to maintain the CP (Certified Paralegal) credential. Participants will receive credit for portions of the program attended, to a maximum of five (5) hours.

MEMBERS may register by e-mail. Please include the information requested below in the body of your e-mail and direct it to: nepaseminar@gmail.com.

NON-MEMBERS may register by completing this registration form and mailing it with the appropriate registration fee to:

NePA
PO Box 57401
Lincoln, NE 68505-7401

Registration confirmation will be sent to the e-mail address designated on the registration form. If you have questions about **registration**, please direct them to nepaseminar@gmail.com.

All registrations must be received by April 10, 2013. No late or walk-in registrations will be accepted.

REGISTRATION FORM

REGISTRATION FEE (INCLUDES PARK ENTRY), ALL SEMINAR MATERIALS, CONTINENTAL BREAKFAST, REFRESHMENTS, BUFFET LUNCH AND CHANCE FOR DOOR PRIZES.

NEPA MEMBER (FREE) \$50 NON-MEMBER
 NEPA STUDENT MEMBER (FREE) \$30 STUDENT NON-MEMBER

NAME _____ (CIRCLE IF APPLICABLE) CP CLA ACP
 EMPLOYER _____
 TELEPHONE _____ E-MAIL _____
 NEPA MEMBERSHIP STATUS: ACTIVE STUDENT ASSOCIATE SUSTAINING HONORARY

5 Reasons Why You Should Use an eDiscovery Review Tool

1. Assist with production of privilege log;
2. Properly index and make documents searchable;
3. Identify documents that cannot be searched (scanned images or PDF files) to allow for manual review;
4. Track documents that have been produced to opposing parties;
5. Documents can be tiffed and branded with confidentiality designations

Scan the QR Code (or visit go.d4discovery.com/D4Nebraska13) to read 5 *more* reasons to use an eDiscovery review tool, ENTER TO WIN A \$100 GIFTCARD TO THE HUSKERS SHOP, and more!



eDiscovery.
There is a better way.

D4 Nebraska Locations

209 South 19th Street, Ste. 625
Omaha, NE 68102
402.991.9277

1111 "O" Street, Ste. 219
Lincoln, NE 68508
402.476.7007

www.d4discovery.com

WE'RE SOCIAL!



PORTLAND

NALA IN THE GREAT NORTHWEST JULY 2013

**38th Annual Convention,
Institutes & Exhibition
July 10-12, 2013 • Portland, OR**



**THE ASSOCIATION OF
LEGAL ASSISTANTS • PARALEGALS**

1516 South Boston Avenue, Suite 200 • Tulsa, OK 74119 • www.nala.org